

STAUNTON ON WYE GROUP PARISH COUNCIL

PARISH COUNCILLORS are summoned to attend an Annual General Meeting of the Staunton on Wye Group Parish Council on Monday 8 May 2017 commencing at 7.30 pm in the Staunton on Wye Village Hall.

AGENDA

1. Election of Chairman and Vice Chairman for 2017 / 2018
2. Apologies for absence
3. Declaration of Interests
4. Minutes of Meeting held on the 13 February 2017
5. Matters Arising
6. Planning Matters
7. Playing Field
8. Highway Matters
9. Parish Council Website
10. Defibrillator
11. Footpaths
12. General Correspondence
13. Finance
 - (I) – Accounts for 2016 / 2017
 - (II) – Annual Return for Audit 2016/2017
 - (a) Section 1 – Statement of Accounts
 - (b) Risk Management Statement – Suggested statement shown below
 - © Section 2 – Annual Governance Statement
 - (d) Section 4 – Annual Internal Audit Report 2016 / 2017
 - (III) Accounts for 2017 / 2018
 - (a) Confirm Clerk's remuneration and travel expenses
 - (b) Signatories for cheques – A Powles / P Pantall / A Andrews / N Sellar
 - © Responsible Financial Officer
 - (d) Internal Auditor for 2017 / 2018
 - (e) Account for 2017 / 2018
14. Other Matters
15. Date of next meeting

Agenda item number 13 (II)(b) Suggested Risk Management Statement -

“ The Parish Council has considered risks to the Authority and have concluded that -

- (a) the annual budget shall aim for an end of year surplus of approximately 50% of the years precept to provide for unforeseen circumstances.
- (b) insurance policies shall cover public liability, employer's liability, personal accident to members legal expenses, property damage, Officials indemnity and Libel and Slander.
- © the standard of safety in the playground should be maintained by periodic inspections by members and annual inspections by ROSPA.