

STAUNTON ON WYE GROUP PARISH COUNCIL

The Statutory Annual meetings for Staunton on Wye and Brobury with Monnington Parishes will be held in the Staunton on Wye Village Hall on Monday 9 May 2016 commencing at 7pm.

Following the above meetings Parish Councillors are summoned to attend a meeting of the Staunton on Wye Group Parish Council.

AGENDA

1. Election of Chairman and Vice Chairman for 2016 / 2017
2. Apologies for absence
3. Declaration of Interests
4. Minutes of Meeting held on the 22 February 2016
5. Matters Arising
6. Planning Matters
7. Neighbourhood Plan
8. Playing Field
9. Highway Matters
10. Parish Council Website
11. General Correspondence
12. Defibrillator
13. Finance
 - (I) Accounts for 2015 / 2016
 - (ii) Annual Return for Audit 2015 / 2016
 - (a) Section 1 – Statement of Accounts
 - (b) Risk Management Statement – Suggested statement shown below
 - (c) Section 2 – Annual Governance Statement
 - (d) Section 4 – Annual Internal Audit Report 2015 / 2016
 - (iii) Accounts for 2016 / 2017
 - (a) Confirm Clerks remuneration and travel expenses
 - (b) Signatories for cheques – A Powles / P Pantall / A Andrews / N Sellar
 - (c) Responsible Financial Officer
 - (d) Internal Auditor for 2016 / 2017
 - (e) Payments agreed
 - (f) Account for 2016 / 2017
14. Staunton on Wye and Brobury with Monnington on Wye Annual Meetings
15. Other Matters
 - Date of next meeting

Agenda item number 13(ii)(b) Suggested Risk Management Statement

“ The Parish Council has considered risks to the Authority and have concluded that -

- (a) the annual budget shall aim for an end of year surplus of approximately 50% of the year's precept to provide for unforeseen circumstances.
- (b) insurance policies shall cover public liability, employer's liability, personal accident to members, legal expenses, property damage, Officials Indemnity and Libel and Slander,
- © the standard of safety in the playground shall be maintained by weekly inspections by members, and annual inspections by ROSPA